

A regular meeting of the Templeton Community Services District was held on Tuesday, March 20, 2018 at 7:00 p.m. in the District's Board Meeting Room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

AGENDA:

Report Out of Closed Session (March 6, 2018). President Petersen reported that no action was taken during closed session.

Roll Call:

Present: Directors Logan, Jardini, Fardanesh, Pelfrey and Peterson.

Staff: General Manager Jeff Briltz, District Engineer Tina Mayer and Board Secretary Laurie Ion.

Order of Business:

There were no changes made to the order of business.

Special Reports and/or Presentations:

None.

Public Comment:

None.

Consent Agenda:

Director Fardanesh made a motion to approve the Consent Agenda:

- a. Minutes: Consider adoption of the February 27th and March 6th, 2018 minutes.
- b. Treasurer's Report: Consider adoption of the January 2018 Treasurer's Report.
- c. Acceptance of Easements, Tract 2992 - Resolution No. 3-2018: Consider adoption of Resolution No. 3-2018,

- accepting easements for public utilities.
- d. Resolution No. 4-2018, Amending Policy No. 4040.4 Policy Handbook /Duties of Board President - Responsibilities: Consider adopting Resolution No. 4-2018 amending Policy No. 4040.4.
 - e. Budget Amendment - Commercial Refrigerator at the Templeton Community Center: The Board will consider approving the purchase of a replacement commercial refrigerator (side by side) for the District's Community Center.

Director Pelfrey seconded the motion.

Roll Call Vote – Ayes: Fardanesh, Pelfrey, Logan, Jardini, and Peterson. Noes: none.

Business

Upper Salinas Conjunctive Use Project Budget Update: District Engineer Tina Mayer reviewed the budget update with the Board. She reviewed in detail the revised project costs and proposed funding sources (see Attachment I). Mayer advised the Board that the Approximate In-Kind/District Staff costs (made to date) took into account 3,050 hours of staff time from 2012, totaling approximately \$415,718 of the total 25% required funding match. Under Approximate In-Kind/District Staff (Contribution to complete...) she reported that the \$334,688 figure represented the staff time estimated to complete the project. Under the heading of Approximate District funds paid to date she advised that this included hard costs paid out since 2012. The hard costs include administration costs, legal costs, easement purchases, environmental costs, planning, engineering studies and design, as well as construction of a portion of the pipeline, etc.

Vice-President Pelfrey asked when interest would begin accruing. GM Britz advised that interest would begin accruing in April. Director Fardanesh asked when the District would stop paying the City of Paso Robles for wastewater treatment. Staff advised that they anticipate disconnection by the end of this year, but there will probably be some overlap in regards to payments made to the City of Paso Robles.

Mayer advised the Board that when construction begins that District staff will be involved but they are recommending hiring Michael K. Nunley (MKN) and Associates for construction management and observation services in an amount not to exceed \$162,083. She noted that they (MKN) would assign a half-time resident engineer who would be the liaison for the District and contractor. She further recommended approving a contract for Environmental Monitoring (biological) services with Kevin Merk

Associates in an amount not to exceed \$15,115. Her last recommendation was to approve a contract for Materials Inspection services with Earth Systems Pacific in an amount not to exceed \$99,948.

Director Logan asked how the consultants were selected. Mayer advised that all of the consultants were involved in the design process, CEQA, etc. They have made recommendations for the type of construction being undertaken and are familiar with the project.

Director Jardini made a motion to approve a contract amendment for construction management and observation services with Michael K. Nunley and Associates (MKN) in an amount not to exceed \$162,083. Director Fardanesh seconded the motion.

Roll Call Vote: Jardini, Fardanesh, Logan, Pelfrey and Petersen.

Director Jardini made a motion to approve a contract for Environmental Monitoring services with Kevin Merk Associates in an amount not to exceed \$15,115. Director Fardanesh seconded the motion.

Roll Call Vote: Jardini, Fardanesh, Logan, Pelfrey and Petersen.

Director Jardini made a motion to approve a contract for Materials Inspection services with Earth Systems Pacific in an amount not to exceed \$99,948. Director Logan seconded the motion.

Roll Call Vote: Jardini, Logan, Fardanesh, Pelfrey and Petersen.

Public Comment:

None.

Adoption of updated 2017-2019 Fiscal Year Goals: General Manager Britz advised the Board that staff had brought back the 2017-2019 Fiscal Year Goals with a handful of minor amendments for their review and approval. The Board thanked staff for the update.

Vice-President Pelfrey made a motion to approve the update of the 2017-2019 Fiscal Year Goals as presented. Director Logan seconded the motion.

Roll Call Vote: Pelfrey, Logan, Jardini, Fardanesh and Petersen.

Public Comment:

None.

General Manager's Report:

General Manager Britz reported on the following items:

- Bonita Well Issues – Rehab work commenced in December with the work being completed in February. The recent video results of the well casing are not positive. Staff is now looking at options that include re-drilling the well. Staff will continue to provide the Board with updates on this item.
- Budget Planning (2018-2019) – GM Britz asked if any of the Board Members desired to attend the CSDA Conference in September 2018. The Board recommended budgeting for at least one director to attend the conference.

Committee Reports:

Director Jardini gave the Board an overview of the Templeton Area Advisory Group (TAAG) meeting held on March 15, 2018. She noted that the County Public Works will be posting no overnight parking on Vineyard Drive. She also noted that the County's Main Street Overlay PowerPoint presentation will be posted on the TAAG website in the near future.

Staff Reports:

No Comments.

Public Comment:

None.

Director's Comments:

President Petersen inquired as to whether or not the District would be participating in the Templeton Chamber of Commerce's Business Expo on April 12th. GM Britz advised that staff was going to participate.

Adjournment: The Board meeting adjourned at 7:40 p.m.

Respectfully submitted,

Laurie Ion, Board Secretary