

**BOARD OF DIRECTORS**

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President

**Wayne Petersen**  
Vice-President

**Geoff English**  
Director

**Navid Fardanesh**  
Director

**Pamela Jardini**  
Director



**STAFF**

**Jeff Britz**  
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**Bettina L. Mayer, P.E.**  
District Engineer

**Laurie A. Ion**  
Assistant to GM/  
Board Secretary

**Frank Sprague**  
Utilities Manager

**Natalie Klock**  
Finance Officer

**Tom Peterson**  
Fire Chief

**Melissa Johnson**  
Recreation Supervisor

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**TEMPLETON COMMUNITY SERVICES DISTRICT**

P.O. BOX 780 • 420 CROCKER STREET • TEMPLETON, CA 93465 • (805) 434-4900 • FAX: (805) 434-4820

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**AGENDA**

**Regular Meeting Date:**  
**Tuesday, March 2, 2021**  
**7:00 p.m. – Open Session**

**TCSO Board Mtg. Rm.**  
**206 5<sup>th</sup> Street**  
**Templeton, CA 93465**

**Public Call in # to Participate is as follows:**

**ZOOM Phone #: 1-669-900-6833**

**Meeting ID: 878 5715 5783**

**Passcode: 418017**

**Or Join the Zoom Meeting at:**

**<https://us02web.zoom.us/j/87857155783?pwd=L000WCsvVUwraC9qaFdEcUExR0Mzd09>**

**PUBLIC PARTICIPATION: DUE TO THE COVID 19 PANDEMIC THE PUBLIC MAY ONLY PARTICIPATE BY TELECONFERENCING OR USE VIDEO LINK ABOVE.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. Public comment and public testimony shall be directed to the President of the Board and limited to three minutes per person unless extended or shortened by the President in his/her discretion.

**Note: In accordance with the Governor’s Executive Order No. N-29-20, dated March 17, 2020, this meeting will be conducted by teleconference, only.**

**The District boardroom will NOT be open to the public.** The public is asked to use the above-referenced call-in number or video link above that will enable them to be heard on all matters on the agenda. If a member of the public wishes to call into the meeting, the conference number is 1-669-900-6833, Meeting ID 878 5715 5783, Passcode 418017 or

**Join Zoom Meeting @**

**<https://us02web.zoom.us/j/87857155783?pwd=L000WCsvVUwraC9qaFdEcUExR0Mzd09>**

**PUBLIC COMMENT OPTIONS:** The public may also provide comment via e-mail or letters that will be distributed to the Board of Directors. E-mails may be sent to the Board

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Secretary at [ion@templetoncsd.org](mailto:ion@templetoncsd.org). Letters may be mailed to the District Office at P.O. Box 780, Templeton, CA 93465. Letters may also be dropped-off at the District's Drop-Box located outside the District Office at 420 Crocker Street, Templeton. People may also call the District Office at (805) 434-4900 to leave a message concerning items on the agenda. Public input must be received by Tuesday, March 2, 2021 by 3:00 p.m.

*Please silence all cell phones/pagers during the meeting as a courtesy to others.*

### **ORDER OF BUSINESS**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Order of Business:** Board members may request to change order of business.
5. **Special Reports and/or Presentations:**
  - Oath and Pinning Ceremony -Firefighters Tyler Moore and Jacob Sabatino
6. **Public Comment:**

Members of the public may address the Board on any items of interest within the subject matter jurisdiction of the Board but not on the agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. However, Board Members or District Staff Members may briefly respond to statements made or questions posed by the Public. Additionally, on their own initiative or in response to questions posed by the public a Board or Staff Member may ask a question for clarification. Further, the Board may request staff to report back to the body at a subsequent meeting concerning any matter, or to take action to direct staff to place a matter of business on a future agenda (Government Code section 54954.2).
7. **Consent Agenda:** (ACTION - VOTE) *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board Member and will be considered separately at the conclusion of the Administrative items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.*
  - a. **Minutes:** Consider adoption of the regular meeting minutes of February 16, 2021.
  - b. **CEQA - Water Right Permit Extensions:** The Board will review and if appropriate adopt, by motion, Resolution

- No. 2-2021, approving a Notice of Determination for the extension of Water-Right Permits. (ACTION - ROLL CALL VOTE)
- c. Rejection of Claim: The Board will consider rejecting a claim by Anthony Odenwald and direct staff to prepare a Notice of Rejection of Claim concerning alleged tripping accident on sidewalk.
  - d. Amendment of Policy Nos. 4060 and 4095 - Board Policy Handbook addressing Committees of the Board of Directors and Sexual Harassment Prevention Training: Consider approving Resolution No. 3-2021 amending Policy Nos. 4060, section 4060.11, modifying the role of the appointee to TRF and 4095 to include Sexual Harassment Prevention Training.
  - e. Templeton CSD Personnel Guidelines Update - Resolution No. 4-2021: The Board will review an update that would provide a provision for Catastrophic Leave (leave donation program) and if deemed appropriate, by motion, adopt Resolution No. 4-2021. (ACTION - ROLL CALL VOTE)

### **NORMS AND CODE OF ETHICS**

The Templeton Community Services District Board of Directors has adopted Operating Principles of the Board consisting of Processing Norms and Code of Ethics. The Board is committed to the practice of these norms and code of ethics to set the standards for communication, process, relationship and capacity norms.

In what appears to be a breach of these norms or code of ethics, we are committed to addressing this perception first to the individual(s) involved, before raising the issue with the Board.

It is in this spirit that at each Board Meeting a norm and/or code of ethics will be reviewed as a reminder of our continued commitment to these standards.

#### **NORM:**

Communication Norm - Articulate thoughts professionally and respectfully.

#### **ETHICS:**

Ethics - 4010.4 The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the District are to be delegated to professional staff members of the District.

## 8. **Business:**

- a. **COVID-19 Status Update:** The Board will receive a status update from staff on COVID 19 and discuss any necessary actions and / or protocols. (ACTION / ROLL CALL VOTE)
- b. **Fire and Emergency Services Annual Report (2020):** The Board will listen to a presentation on the Fire Department's annual report and if deemed appropriate accept, by motion, the report. (ACTION - ROLL CALL VOTE)
- c. **Funding Options for Evers Sports Park Improvements:** The Board will discuss funding options for the Evers Sports Park Improvements and provide staff with direction on same. (ACTION - ROLL CALL VOTE)
- d. **Introduction of Ordinance No. 2021-1 (Water Code):** The Board will consider clarifying County application requirements for property owners obtaining water units and if deemed appropriate, by motion, read by title and waive the first reading, and introduce Ordinance No. 2021-1 amending the Templeton Community Services District ("District") Water Code. (ACTION - ROLL CALL VOTE)

## 9. **General Manager's Report**

## 10. **Committee Reports**

### 11. **Staff Reports**

- Engineering

12. **Directors Reports and/or Comments:** Directors will give brief reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

## 13. **Adjournment**

### Tentative Agenda Items as of March 2, 2021:

- Status Update - Landscape Retrofit to Build Concept - 03/16/21
- Municode Adoption - 03/16/21
- Resolution accepting sewer pipeline improvements at the CAL Fire Station on Volpi Ysabel - 03/16/21
- Minor Updates - Water Buffer Policy - 04/06/21
- Appointment of Measure A Oversight Committee - 04/06/21

- Strategic Priority Review - 05/04/21
- Weed Abatement Resolution (declaring weeds & debris a nuisance) - 05/18/21
- Award 2021 Weed Abatement Contract - 05/18/21
- Budget Workshop - 06/01/21
- Public Hearing - Adopt Resolution and hold hearing for weed abatement protests - 06/01/21
- Public Hearing / Budget Adoption - 06/15/21
- Public Hearing - County Tax Roll (placement of street light assessments, weed abatement fees & delinquent water & sewer charges, Measure A Parcel Tax and CFD) by Resolution - 07/20/21
- Progress Report on the District's industrial pretreatment/zero discharge permit program and Fats, Oils and Grease program - 02/15/22

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Laurie Ion or Natalie Klock at (805) 434-4900 or fax (805) 434-4820. Requests must be made as early as possible and at least 24-hours before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the Templeton Community Services District less than 72 hours prior to a regular meeting will be available for public inspection and copying at 420 Crocker St., Templeton.