A regular meeting of the Templeton Community Services District was held on Tuesday, July 7, 2020 at 7:00 p.m.

Note: In accordance with the Governor's Executive Order No. N-29-20, dated March 17, 2020, the meeting was conducted by teleconference, only. The District Boardroom was closed to the public. The public was provided a Zoom phone number (1-669-900-6833/Meeting ID# 858 1690 0134 and Password #076533) that allowed them to participate in the meeting via Zoom to enable them to be heard on all matters on the agenda.

Call to Order: 7:03 p.m.

Roll Call:
Present: Directors Fardanesh, Jardini, Petersen, Logan and English.

Staff: General Manager Jeff Britlz, Finance Officer Natalie Klock, Fire Chief Bill White and Board Secretary Laurie Ion participated via Zoom.

Audience: None.

Order of Business: No changes made.

Special Reports and/or Presentations:
Fire Chief White provided the Board of Directors with a brief overview of the 4th of July weekend. He noted that the Templeton Firefighters Association had hosted a drive-thru pancake breakfast. They sold approximately 600 breakfasts and netted $3,000.

He advised the Board that during the day there were not too many issues related to fireworks with the exception of a fire in a planter box at the High School set off by fireworks. He said that in regards to the evening it was the
worst year he had seen in the five-years that he has been with the Department. He indicated that there were numerous illegal fireworks. Chief White advised the Board that there were five fires related to fireworks. Three were vegetation fires and two were trashcan fires. One impacted the backyard of a home and fence. The other set fire to the exterior of a house that actually had started into the eaves before it was put out. Fortunately, both fires were put out before major damage occurred. He said it was fortunate that there was extra staff on-hand to assist with the increased number of calls.

Director Jardini thanked the Fire Department for the excellent job they did on July 4th. She said she was also surprised by the number of illegal fireworks. Director Logan was appreciative of the thank you e-mail she received from Madison Harris (Templeton Firefighters Association) regarding the purchase of pancake tickets. President English said he echoed what both Directors Jardini and Logan said.

**Public Comment:**
None.

**Consent Agenda:**
Vice-President Fardanesh made a motion to approve Consent Agenda Items a-d.

a. **Minutes:** Consider adoption of the regular meeting minutes of June 16, 2020.

b. **Community Facilities Districts (CFD) Assessment Amounts:**
Consider approving Resolution No. 12-2020 adopting updated Maximum Special Taxes for developed property/s for Fiscal Year 2020/2021 through the annual Consumer Price Index (CPI) increase for Community Facilities District (CFD) No. 2017-01.

c. **Cancellation and Refund Policy – Softball/T-ball:** Consider approving a cancellation and refund policy for the 2020 Youth Softball and T-Ball Programs.

d. **HR 7073 (Garamendi) - Letter of Support Request:** Consider authorizing the Board President to execute correspondence addressing H.R. 7073, the Special Districts Provide Essential Services Act.

Director Jardini noted that she had spoken with GM Britz concerning the HR 7073 Letter of Support request. She noted that the letter should state that summer concerts are being cancelled. There was Board consensus to make the change in the letter.
Director Petersen seconded the motion.
Roll Call Vote: Ayes - Jardini, Logan English, Petersen, and Fardanes.

President English reviewed two of the Board’s Process and Relationship Norms.

**PROCESS AND COMMUNICATION NORMS**

- *The Board is committed to a high level of public engagement, public participation, and transparency.*
- *All communication will be accurate and to the point.*

**Business**

**PUBLIC HEARING**

**Resolution No. 13-2020, County Tax Roll**: President English noted that no public were present for the public hearing.

Finance Officer Klock provided the Board with an overview of Resolution No. 13-2020, adopting reports on street light assessments, weed abatement fees and delinquent water and sewer charges, measure A Parcel Tax and the CFD. She also noted that all street light property owners received notification via a mailed notice that was sent out on June 1, 2020. The local media was notified of the weed abatement requirements, a flyer was sent out via the utility bills (the end of April) and current property owners who were in violations were mailed notices on May 21, 2020 and invoiced on June 17, 2020 for non-compliance.

President English opened the public hearing. President English noted that an e-mail had been received today protesting the street light assessment. However, General Manager had reached out and answered the customer’s concerns. He had thought that he was the only one in his subdivision that paid for the streetlight. He withdrew his protest. No other comments were provided. The public hearing was closed.

GM Briltz noted that many years of work had gone into the Community Facilities District (CFD). This was the first year that the District was able to collect monies. He also noted that a lot of work and effort had also gone into the passage of Measure A. The District will begin receiving Measure A monies in December.

Director Logan made a motion to adopt Resolution No. 13-2020 adopting reports on street light assessments, delinquent weed abatement fees, Community Facility District (CFD) 2017-1 assessments, and Fire and
Emergency Services Special Tax Levy (Measure A) and authorizing their collection on the County Tax Roll.

Director Jardini seconded the motion.
Roll Call Vote - Ayes: Petersen, Fardanesh, English, Jardini and Logan.

COVID-19 Status Update: General Manager Briltz provided the Board with a status update as follows:

- COVID-19 Status: At the June 16, 2020 Board Meeting it was noted that overall, there was a sense of stabilization with regards to the COVID-19 pandemic. Bars and restaurants had reopened, and Assemblyman Cunningham had written a letter to Governor Newsome asking that youth sports be permitted. Unfortunately, now COVID-19 cases were spiking throughout the State, including San Luis Obispo (SLO) County. He noted that many counties had been placed on the State Watch List. SLO County Health Department Officials anticipated that SLO County would be placed on the Watch List in the near future due to increasing cases.

- Youth Sports: It was noted that if SLO County were placed on the State’s Watch List that it would directly impact the start of youth sports. Staff anticipated the Watch List would occur before soccer enrollment begins. Staff had hoped to begin registration in mid-July. At this time there was a small glimmer of hope that enrollment could occur.
  - Playgrounds may not open at this time.
  - Day Camps were approved in early June. Recreation Supervisor Melissa Johnson has been working with groups to allow this to happen.
    - There will be a 2-week preschool day camp beginning July 13th. A COVID-19 release has been developed for the program.
    - Soccer Camp (based on a day camp model) will be held at Evers Sports Park through a private business.
    - Templeton Recreation will also be offering Scoot and Skate Day Camps in the near future.

- Concerts in the Park: Staff did not believe this program could take place this year. An announcement will be made in the next week. Staff has proposed that the same bands/sponsors be rolled over to 2021. It was noted that obviously there would be logistics that staff would need to address to make this happen.
  - President English said he would be in support of a future outdoor music event. He noted it did not have to be labeled Summer Concerts in the Park.
- Vice-President Fordanesh asked if the above-discussed items would further impact the Recreation Department's budget. He was advised that staff is currently reworking budget numbers.

General Manager's Report:
- Type III Wildland Engine - There have been some issues to date with receiving the engine. The company noticed an issue with the chassis and returned it to the factory. The company has decided to convert a new engine to our specifications. Pump tests were being done now, and it was anticipated that the engine would arrive in the next month.
- He will be on vacation July 10 - 17, 2020.
- Three board member seats are up for election. The filing period is from July 13th to August 7th. If only the incumbents file the period will be closed. If there is/are seats open then non-incumbents may file the week of August 8 to the 15th.
- Tentative Agenda Items - Several items are being moved. The Parks and Recreation Department will know in early August if they can host soccer or not. That will allow staff to create a list of choices/options. Fire and Emergency Services Policies - The new Fire Chief is anticipated to start in August. He needs to be involved with upcoming decisions with respect to new policies.
  - Director Jardini asked if staff would be providing ideas for discussion or if they should schedule a brainstorming session with regards to the Parks and Recreation budget. She also suggested that the Finance and Personnel Committee meet to discuss the budget. GM Briltz indicated that any of these options were possibilities. He said staff wanted to determine the budget gap before any discussions took place. President English said he would like to hold the discussion on August 4th. He noted that a decision did not need to be made that evening but they definitely needed to discuss the matter. Director Logan and Petersen concurred with President English.
- Fire Chief Candidate: Vice-President Fordanesh asked if any details were available. GM Briltz indicated that he needed to wait on the announcement as the individual was still going through a pre-employment physical process. It was taking longer due to COVID-19. He did not anticipate any issues. Staff will prepare a press release when the candidate is through his pre-employment qualifications, and the contract has been signed. He will also introduce the new Fire Chief at a future Board meeting.
- 4th of July: Director Petersen said he noticed the gates to the County Park were open on July 4th with groups inside the park. GM Briltz noted that the County had used safety fencing on the westside of the park versus chain-link so it was easy for people to get into the park.
Committee Reports:
- Templeton Area Advisory Group - 06/18/2020

Staff Reports:
- Engineering
- Finance
- Fire
- Parks and Recreation
- Utilities

Director Jardini asked if Parks and Recreation was reimbursed by Administration when Melissa Johnson works on the District’s website. GM Briltz advised that Johnson’s time is charged to Parks and Recreation.

Director’s Comments:
Director Jardini indicated that she had noticed work taking place at Las Tablas and Bennet Way. She asked if the County had issued building permits or if it was just improvements. GM Briltz indicated that it was just improvements.

President English advised the Board that he periodically gets e-mails that were not related to Templeton CSD. To date he had received the following inquiries:
- Complaint about the Templeton Cruise Night. He noted the person was complaining about social distancing issues. He said he had advised the individual that the District did not have oversight on the matter. He also noted that he felt the Cruise Night was a huge success.
- Unsanctioned Parade on Saturday, July 4th. He said he had observed approximately 100 vehicles in the parade. He noted that it did not appear that there were very many spectators. He said there had been a complaint about a Confederate Flag being displayed. He noted that he had suggested to the party making the complaint to reach out to the Templeton Rotary Club to try and address that issue before the September Victory Parade.

Public Comment on Closed Session Item
No public comment was given.

PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION
Government Code section 54957 (b)
Title: General Manager

Report Out of Closed Session – Any reportable actions will be made at the July 21, 2020 Board Meeting.
**Adjournment:** The Board meeting adjourned at 8:28 p.m.

Respectfully submitted,

[Signature]

Laurie Ion, Board Secretary