

1. AGENDA - MAY 12, 2023

Documents:

[MAY 12, 2023 MEETING AGENDA WITH LINKS TO REPORTS.PDF](#)

2. Document(S) Distributed After Posting Of Agenda

Any document distributed after posting of the Agenda will be uploaded here.

2.1. Auditor RFP Scoring Matrix

Documents:

[AUDITOR RFP SCORING MATRIX.PDF](#)

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TEMPLETON COMMUNITY SERVICES DISTRICT

P.O. BOX 780 • 420 CROCKER STREET • TEMPLETON, CA 93465 • (805) 434-4900 • FAX: (805) 434-4820

ADMINISTRATION/FINANCE COMMITTEE MEETING
Friday, May 12, 2023 at 1:30 p.m.

The District Administration/Finance Committee will meet both in-person at the Templeton CSD Board Room located at 206 5th Street, Templeton, CA and via a Zoom Teleconference on Friday, May 12, 2023, at 1:30 p.m.

PUBLIC PARTICIPATION: THE BOARD ROOM WILL NOW BE OPEN TO PUBLIC THAT WISH TO ATTEND MEETINGS IN-PERSON; HOWEVER, MEETINGS WILL CONTINUE TO BE AVAILABLE BY TELECONFERENCE OR BY VISITING THE LINK BELOW.

Public Call in # to Participate is as follows:
Zoom Phone # 1-669-900-6833
Meeting ID: 897 9265 1248
Passcode# 035118

Or Join the Zoom Meeting at:

<https://us02web.zoom.us/j/89792651248?pwd=bkhJK3hRRldNeXplTzJqajFoeDd0Zz09>

PLEASE NOTE: In order to view the meeting in the best quality, it is recommended that you watch it utilizing Speaker View.

The public may also provide comment via e-mail or letters that will be read into the public record. E-mails may be sent to the Board Secretary at boardclerk@templetoncsd.org. Letters may be mailed to the District Office at P.O. Box 780, Templeton, CA 93465. Letters may also be dropped-off at the District's Drop-Box located outside the District Office at 420 Crocker Street, Templeton. People may also call the District Office at (805) 434-4900 to leave a message concerning items on the agenda. Public input must be received by Friday, May 12, 2023 by 10:30 a.m.

AGENDA:

- 1) [Audit Proposal Recommendation](#): The Committee will review the auditing firms that submitted proposals in order to make a recommendation to the Board.

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- 2) Banking Service Update: The Committee will receive an update on items related to banking services including positive pay and remote deposits.
- 3) Meal Per Diem: Staff will provide the Committee with a proposed update to the District Travel Policy to adjust meal per diem amounts.
- 4) Review of Draft Departmental Line Items Budgets for FY 2023/24: The Committee will review a draft of the Departmental Line Items for the FY 2023/24 Budget.

The public is invited to attend this meeting in-person or via Zoom and will be afforded time to discuss any item on the agenda.

Auditor RFP Evaluation

| Max Points to Award | | 35 | 25 | 20 | 10 | 10 | | | |
|--------------------------------------|----------------|--|--|---------------------------|--|---|--------------|----------------|------------------------|
| Firm Name | Evaluator | 1. The firms past experience and performance on comparable government engagements. | 2. The experience of the firm's professional personnel to be assigned to the engagement. | 3. Fee for the engagment. | 4. Planning/Schedule for the engagement. | 5. Adherence and clarity to requests for proposals. | Total Scores | Average Scores | Average Scores Overall |
| Eadie Payne, LLP | Jeff Britz | 29 | 22 | 14 | 10 | 10 | 85 | 84.5 | 78.6 |
| | Natalie Klock | 30 | 25 | 10 | 10 | 9 | 84 | | |
| | Debra Logan | 35 | 25 | 17 | 10 | 10 | 97 | | |
| | Eric Mortensen | 15 | 20 | 10 | 5 | n/a | 50 | | |
| | Wayne Petersen | 25 | 20 | 16 | 8 | 8 | 77 | | |
| Maze & Associates | Jeff Britz | 35 | 25 | 13 | 8 | 10 | 91 | 79 | 81.8 |
| | Natalie Klock | 30 | 22 | 5 | 5 | 5 | 67 | | |
| | Debra Logan | 35 | 25 | 16 | 5 | 8 | 89 | | |
| | Eric Mortensen | 25 | 25 | 20 | 5 | n/a | 75 | | |
| | Wayne Petersen | 30 | 25 | 14 | 8 | 10 | 87 | | |
| Moss, Levy & Hartzheim, LLP | Jeff Britz | 33 | 21 | 18 | 7 | 6 | 85 | 87 | 87.8 |
| | Natalie Klock | 35 | 25 | 15 | 9 | 5 | 89 | | |
| | Debra Logan | 35 | 25 | 19 | 10 | 10 | 99 | | |
| | Eric Mortensen | 35 | 15 | 20 | 5 | n/a | 75 | | |
| | Wayne Petersen | 32 | 25 | 18 | 8 | 8 | 91 | | |
| Nigro & Nigro | Jeff Britz | 31 | 24 | 20 | 10 | 10 | 95 | 95.5 | 84.2 |
| | Natalie Klock | 35 | 25 | 20 | 7 | 9 | 96 | | |
| | Debra Logan | 35 | 25 | 20 | 9 | 8 | 97 | | |
| | Eric Mortensen | 15 | 20 | 15 | 5 | n/a | 55 | | |
| | Wayne Petersen | 25 | 20 | 20 | 6 | 7 | 78 | | |
| The Pun Group Accountants & Advisors | Jeff Britz | 27 | 18 | 10 | 9 | 10 | 74 | 73.5 | 77.8 |
| | Natalie Klock | 30 | 20 | 5 | 9 | 9 | 73 | | |
| | Debra Logan | 35 | 25 | 15 | 8 | 8 | 91 | | |
| | Eric Mortensen | 35 | 20 | 20 | 10 | n/a | 85 | | |
| | Wayne Petersen | 25 | 20 | 5 | 8 | 8 | 66 | | |

Staff Scoring
Committee Scoring