

BOARD OF DIRECTORS

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President

Wayne Petersen
Vice-President

Geoff English
Director

Navid Fardanesh
Director

Pamela Jardini
Director



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District Engineer

Laurie A. Ion
Assistant to GM/
Board Secretary

Frank Sprague
Utilities Manager

Natalie Klock
Finance Officer

Tom Peterson
Fire Chief

Melissa Johnson
Recreation Supervisor

TEMPLETON COMMUNITY SERVICES DISTRICT

P.O. BOX 780 • 420 CROCKER STREET • TEMPLETON, CA 93465 • (805) 434-4900 • FAX: (805) 434-4820

AGENDA

Regular Meeting Date:
Tuesday, February 16, 2021
6:15 p.m. – Closed Session
7:00 p.m. – Open Session

TCS D Board Mtg. Rm.
206 5th Street
Templeton, CA 93465

Public Call in # to Participate is as follows:

ZOOM Phone #: 1-669-900-6833

Meeting ID: 857 7135 9414

Passcode: 761904

Or Join the Zoom Meeting at:

<https://us02web.zoom.us/j/85771359414?pwd=OHRPdEdCZk9uT0Q5dXpxWHIUVWdVdz09>

PUBLIC PARTICIPATION: DUE TO THE COVID 19 PANDEMIC THE PUBLIC MAY ONLY PARTICIPATE BY TELECONFERRNCING OR USE VIDEO LINK ABOVE.

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. Public comment and public testimony shall be directed to the President of the Board and limited to three minutes per person unless extended or shortened by the President in his/her discretion.

Note: In accordance with the Governor's Executive Order No. N-29-20, dated March 17, 2020, this meeting will be conducted by teleconference, only.

The District boardroom will NOT be open to the public. The public is asked to use the above-referenced call-in number or video link above that will enable them to be heard on all matters on the agenda. If a member of the public wishes to call into the meeting, the conference number is 1-669-900-6833, Meeting ID 857 7135 9414, Passcode 761904 or

Join Zoom Meeting @

<https://us02web.zoom.us/j/85771359414?pwd=OHRPdEdCZk9uT0Q5dXpxWHIUVWdVdz09>

Stay connected – www.templetoncsd.org – Go to “Notify Me”

PUBLIC COMMENT OPTIONS: The public may also provide comment via e-mail or letters that will be distributed to the Board of Directors. E-mails may be sent to the Board Secretary at ion@templetoncsd.org. Letters may be mailed to the District Office at P.O. Box 780, Templeton, CA 93465. Letters may also be dropped-off at the District's Drop-Box located outside the District Office at 420 Crocker Street, Templeton. People may also call the District Office at (805) 434-4900 to leave a message concerning items on the agenda. Public input must be received by Tuesday, February 16, 2021 by 3:00 p.m.

Please silence all cell phones/pagers during the meeting as a courtesy to others.

ORDER OF BUSINESS

Meeting Agenda - 6:15 p.m.

Call to Order/Roll Call

Public Comment on Closed Session Item

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Pursuant to Government Code § 54956.9(d)(1))

Cynthia Steinbeck, et al. v. County of San Luis Obispo et al
Santa Clara County Superior Court Case No. 1-14-CV-265039

OPEN SESSION

Report Out of Closed Session: The Board President will announce if any reportable actions were taken during the closed session.

ORDER OF BUSINESS

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Order of Business:** Board members may request to change order of business.
5. **Special Reports and/or Presentations:**
 - Sheriff
 - CHP
6. **Public Comment:**

Members of the public may address the Board on any items of interest within the subject matter jurisdiction of the Board but not on the agenda today. In compliance with the

Brown Act, the Board cannot discuss or act on items not on the agenda. However, Board Members or District Staff Members may briefly respond to statements made or questions posed by the Public. Additionally, on their own initiative or in response to questions posed by the public a Board or Staff Member may ask a question for clarification. Further, the Board may request staff to report back to the body at a subsequent meeting concerning any matter, or to take action to direct staff to place a matter of business on a future agenda (Government Code section 54954.2).

7. **Consent Agenda:** (ACTION - VOTE) *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board Member and will be considered separately at the conclusion of the Administrative items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.*

- a. Minutes: Consider adoption of the regular meeting minutes of February 2, 2021.
- b. Treasurer's Report: Consider adoption of the December 2020 Treasurer's Report.
- c. CSDA Call to Action: Consider approval of correspondence supporting the Special Districts Provide Essential Services Act.

NORMS AND CODE OF ETHICS

The Templeton Community Services District Board of Directors has adopted Operating Principles of the Board consisting of Processing Norms and Code of Ethics. The Board is committed to the practice of these norms and code of ethics to set the standards for communication, process, relationship and capacity norms.

In what appears to be a breach of these norms or code of ethics, we are committed to addressing this perception first to the individual(s) involved, before raising the issue with the Board.

It is in this spirit that at each Board Meeting a norm and/or code of ethics will be reviewed as a reminder of our continued commitment to these standards.

NORM:

- Listen respectfully and actively when communicated with.

ETHICS:

- 4010.2 The work of the District is a team effort. All individuals should work together in a collaborative process, assisting each other in conducting the affairs of the District.

8. **Business:**

- a. **Release of 25 Water Units:** The Board will review the Water Code in regards to releasing 25 water units and payment options, and if appropriate, authorize the release of 25 water units based on the 2021 Water Supply Buffer Model projections. (ACTION - ROLL CALL VOTE)
- b. **COVID-19 Status Update:** The Board will receive a status update from staff on COVID 19 and discuss any necessary actions and / or protocols. (ACTION / ROLL CALL VOTE)
- c. **Fire and Emergency Services Master Plan:** Consider an award of contract to AP Triton for the preparation of a Fire and Emergency Services Master Plan in the amount of \$34,300. (ACTION - ROLL CALL VOTE)
- d. **Award of Consulting Agreement to Wallace Group:** Consider Awarding a Consulting Agreement to the Wallace Group for Industrial Wastewater - Permitting, Education, and Compliance, as well as administering the Fats, Oils & Grease Program. (ACTION - ROLL CALL VOTE)
- e. **Mid-Year Budget Review and Adjustments (2020-2021):** The Board will review and if deemed appropriate, by motion, approve mid-year budget adjustments to the 2020-2021 operating budget. (ACTION - ROLL CALL VOTE)

9. **General Manager's Report**

10. **Committee Reports**

- Fire Committee - February 10, 2021

11. **Staff Reports**

- Finance
- Fire
- Parks and Recreation
- Utilities

12. **Directors Reports and/or Comments:** Directors will give brief reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

13. **Adjournment**

Tentative Agenda Items:

- Amendment to Board Bylaws Mandating Sexual Harassment Prevention Training for Directors by

resolution - 03/02/21

- Revision to Personnel Guidelines - Catastrophic Leave - 03/02/21
- Funding options for Evers Sports Park Improvements- 03/02/21
- Fire and Emergency Services Annual Report (2020) - 03/02/21
- CEQA Notice of Determination for Extensions on Water-Right Permits / Resolution - 03/02/21
- Status Update - Landscape Retrofit to Build Concept - 03/16/21
- Municode Adoption - 03/16/21
- Resolution accepting sewer pipeline improvements at the CAL Fire Station on Volpi Ysabel - 03/16/21
- Weed Abatement Resolution (declaring weeds & debris a nuisance) - 05/18/21
- Award 2021 Weed Abatement Contract - 05/18/21

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Laurie Ion or Natalie Klock at (805) 434-4900 or fax (805) 434-4820. Requests must be made as early as possible and at least 24-hours before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the Templeton Community Services District less than 72 hours prior to a regular meeting will be available for public inspection and copying at 420 Crocker St., Templeton.